

DRAFT



Nebraska Organization for Nursing Leadership State Meeting

Date: November 17th, 2023

Time: 12:00 PM -1:30 PM

Place: Microsoft Teams

Minutes

Membership Board Members: Teri Bruening- President, Beth Gibbs- Past President/Secretary -Treasurer Jan Morgan District 1: Sheri Cunningham – President; Teresa Hawlik– Past President; Shelly Luger- Secretary, Becky Jizba– Treasurer; District 2: Jennifer Cornett– President and NPSC board; Connie Rupp- Past President, Carrie Sousek- Secretary/Treasurer, District 3: Kimber Bonner- President, Carrie Edwards - President-Elect; Shelly Amsberry- Secretary-Treasurer; Delegates: Ronda Ehly Center for Nursing; District Representatives: District 1; District 2; Pam Uhlir- District 3 (not present/excused); Dana Steiner joined last 30 min.		
Agenda Item	Discussion/Decisions Made	Follow-up/Responsible Person/Date
Welcome and Call to Order	Teri called the meeting to order at 12:01 on November 17, 2023	
Introductions/2024 BOD/ Quorum	Welcomed Margaret Begley as District 1 Representative. Teri sent out the list of 2023 Board of Directors.	Please send the 2024 BOD names to Teri
Review and approval of September 2023 Minutes	Minutes approved as written Motion to Approve: Sheri Cunningham Second: Becky Jizba	
Current Business		
NONL-NNA 40 Under 40 after –event report	Give any feedback or suggestions to Teri for next year. Might change the name to under 40 and not have a number. Pam suggested calling it Emerging Nurse Leaders and not have an age limit or number. Some commented that the submission was confusing and who submitted what information.	
Planning for 2024 NONL BOD retreat/ in person meeting	Look to plan something in January. Possibly connected with the Leadership meeting in April.	

Report Out

Treasurer's Report

990's need to be submitted for 2022. D2 was late but they did submit it. Kimber said Shelly was working on it. Shelly was not able to complete it and had trouble figuring it out but will work on it soon. Suggested she work with Tim Coful complete this. If it is not done in 2023 this can impact their Non-profit status and Pam mentioned it is very difficult to get it back.

Jan reviewed the budget activity. Final for 2022 was \$7820.15. Teri had an outside reviewer perform a review of accounting practices randomly selecting 2 deposits each month and traced to supporting documentation.

Two deposits in June were unaccounted for, one for \$50 and one for \$100. There is a cost to obtain the information on the deposits from the bank. We decided not to pursue the source of the deposits. There was an outside financial review for D1 and D2 using 2 random deposits. D3 did not submit financial statements so an outside review was not completed.

Current budget for October \$18,102.63. Jan investigated the Board insurance:

We have 4 different policies – 3 are with EMC about \$1000 General Liability, Commercial Auto and Cyber, another goes to Marsh McLellan Agency which is Directors and Officers Liability Employment Insurance. Jan asked if we don't employ anyone do we need that. Nancy will get back to Jan.

Jan asked the Board if we should cancel our zoom membership since it is not being used. Teri will be President for the next 2 years and is using Teams. Anne Thalass for District 1 is using Teams as well. If we need to resubscribe we can at that point. The Board agreed with canceling the zoom subscription. Jan will investigate. Budget report approved: Beth and second by Pam.

Kimber will check with Shelly on the 990.

Jan will report back on whether we need Directors and Officers Liability Employment Insurance.

Jan will investigate canceling the zoom membership

<p>Communication and Recognition Committee See Current Business <i>40 Under 40</i></p>	<p>Discussed above</p>	
<p>Professional Development and Education Committee <i>Website updates</i></p>	<p>Beth provided the webstats, see attached report. Discussion on how to increase traffic to the website. Possibly add the website to District Agendas for people to access when they receive the meeting agenda. Jan asked if we could add pictures of the Board. This could probably be done but no decision was made.</p>	
<p>Membership and Recruitment Committee</p>		
<p>Financial Review Committee (all accounts reviewed internally by (April of each year) files a federal tax return as a return from NONL) Review of accounting practices Bylaws: An annual budget prepared by the incoming President and the Treasurer shall be submitted to and approved by the Board of Directors at the January Board of Directors meeting</p>	<p>Just a reminder that an annual budget needs to be prepared by Jan and Teri to submit to the Board in January.</p>	
<p>Nominating Committee Bylaws: Members of NONL are conferred for life upon the recommendation and nomination by the NONL State Board.</p>	<p>Jan Morgan, Connie Rupp, Sheri Cunningham Sheri wanted to nominate Pam Uhlir for honorary membership. Motion to Approval: Carrie Second: Jennifer.</p>	
<p>Bylaws Committee – Annual Review The duties of this committee shall be to review the Bylaws at least annually and recommend any needed changes to the Board and the membership. Any approved changes are forwarded to the Secretary/Treasurer for distribution to the membership. The Past President serves as chairperson.</p>	<p>Teri Bruening, Sheri Cunningham and Beth Gibbs reviewed the Bylaws. See attachment. Beth reviewed changes that were proposed to the Bylaws. Not many changes were made just some clarifications. One clarification was that our Bylaws say we should invite members to the Board meetings but it is operational difficult to add all members to an appointment. We can post the meetings on the website. Board to give input to the proposed changes by December 1. Then if any changes these will be added and District presidents will send to members give input by Jan 1.</p>	<p>Board members to give input on changes to Bylaws to Teri by December 1.</p>
<p>District Updates</p>	<p>Sheri Cunningham- District 1 – had annual dinner in September. Had 39 present. Had great presentations and updates in the State and locally. Had a presentation on Gratitude. Had several new members</p>	

	<p>join. Had two 40 under 40 awardees from D1. Trying to increase diversity but a group is researching other nursing organizations to reach out to. They are still looking into this. Another task force on social media and how to utilize that. Looking at the Iowa Organization of Nursing Leadership as a model. Looking at presentation topics for 2024. If anyone on the Board has ideas, send to Sheri. We discussed the Leadership conference. Beth gave a summary of the Affiliate meeting. Had a presentation about Informatics in Nursing.</p> <p>Jennifer Cornett- District 2 Last meeting they recognized the 40 under 40 awardees. Connie attended a presentation on how are you feeling and they want to bring that to a meeting. Have a December meeting.</p> <p>Kimber Bonner- District 3 Had a meeting on Oct 27 Katie Mulligan presented on the work they do for Public Health. They have resources to partner with organizations. They had 40 under 40. Talked about the Leadership conference on April 11. Need to look for replacement positions for leaders.</p>	
National Patient Safety Coalition	Jennifer Cornett – no update. They meet quarterly.	
Center for Nursing	Ronda Ehly – sent report	
AONL Update <ul style="list-style-type: none"> • In-Person Affiliate Meeting November 8th • Submission of NONL membership and activities • AONL Virtual Advocacy Day Sept. 20-21, 2023 	<p>Beth presented highlights of the Affiliate meeting. Report attached.</p> <p>Sheri attended the Virtual Advocacy Day. Went through the legislative process and what we can do as leaders. How to be specific about bills on which they advocate. Adding a story is always more impactful.</p> <p>NHA Conf – Sheri mentioned they will be reaching out to Kay Glidden was asked to talk about burn out, bullying and incivility. Dana asked about whether people were not members of NONL give them a discounted membership for NONL. Might have to talk to Brian about how that would work on the website.</p>	
Strategic Plan deferred to January 2024	Discussed above	
New Business		
NHA proposal for Executive Director	Teri, Sheri, Jan, Jen, Beth attended a special session to investigate this concept. Teri got some questions answered. We would need to have some fundraising. This position would help with some of the rural	

	<p>areas and help us with increasing membership and some administrative duties. If anyone is willing to meet with Margaret to further pursue the idea let Teri know but she will set up a meeting for more discussion. Some clarification Teri received:</p> <ul style="list-style-type: none"> • The Executive Director time commitment will be based on objectives set forth • The Executive Director job description development would be collaborative as well as the selection. NHA would need to employ someone on staff initially until the position grew in to more dedicated hours. NHA would handle the advertising; the interviewing and selection would be a joint endeavor. • The Executive Director cost sharing would need to be determined • Executive Director would attend all BOD meetings and District meetings as required to report out activities. • The Executive Director could be a nurse depending on the role developed. • The Executive Director would be a non-voting member of the Board. • The Executive Director would take direction from the Board but report to the NHA. 	
Nursing Leadership Roundtable/Discussion	<p>Kimber shared they have started some offsite work opportunities for their leaders.</p> <p>Teri reached out to Dr. Heidi Keebler on any other support NONL can provide for the HRSA grant. She has not heard back.</p>	
NHA Advisory Council(s)	NHA is reconvening the Workplace Violence Committee.	
Next State NONL Meetings		
January 19 2024 Time: 12PM – 1:30PM		

Parking Lot:

Annual budgets to be submitted to the Board of Directors for approval.

Discuss in person meeting 2024