



Nebraska Organization for Nursing Leadership

**State Board Business Meeting**

Date: 7.21.23

Time: 12:00 PM

<b>Membership Board Members:</b> Teri Bruening- President, Beth Gibbs- Past President, <b>Dana Steiner</b> Secretary -Treasurer District 1: Sheri Cunningham – President; <b>Teresa Hawlik</b> - Past President; <b>Shelly Luger</b> - Secretary, Becky Jizba– Treasurer; District 2: Jennifer Cornett– President and NPSC board; Connie Rupp- Past President excused, Carrie Sousek- Secretary/Treasurer, District 3: Kimber Bonner- President, Carrie Edwards - President-Elect; <b>Shelly Amsberry</b> - Secretary-Treasurer; Delegates: <b>Ronda Ehly</b> Center for Nursing; Jan Morgan District 1; Jennifer Cornett- District 2; <b>Pam Uhlir</b> - District 3 ( <b>not present/excused</b> )		
Agenda Items:	Discussion/Decisions Made	Follow-Up/Responsible Person/Date
<b>Attendees/Guests</b>	<ul style="list-style-type: none"> <li>Jennifer Rystrom has a name change -Jennifer Cornett. Email: <a href="mailto:jcornett@frhs.org">jcornett@frhs.org</a></li> <li>Pamela Uhlir retired from Kearney County Health Services. Her new email address is <a href="mailto:puhlir54@gmail.com">puhlir54@gmail.com</a></li> </ul>	N/A
<b>Call To Order</b>	<ul style="list-style-type: none"> <li>The State Board Business Meeting is called to order at 12:01 on July 21<sup>st</sup> 2023. Teri added new business to the agenda – NHA Collaboration.</li> </ul>	
<b>Review of Minute &amp; Approval</b>	<p>May 2023 minutes reviewed and approved with change to NONL/Region 6 presentations provided by Carrie Smith (District 1 member)</p> <p>Motion to approve: Jan Morgan – Second: Sheri Cunningham</p>	
<b>Old Business</b>		
<b>Website – Analytics and Postings Membership</b>	<ul style="list-style-type: none"> <li>Analytics we can retrieve to evaluate our NONL website, for example the number of hits.</li> </ul>	See website update
<ul style="list-style-type: none"> <li><b>Website update, costs and compiling renewals</b></li> </ul>	<ul style="list-style-type: none"> <li>Follow up from May meeting with Brian Noonan:             <ul style="list-style-type: none"> <li>NONL Membership is sorted by name to view current renewals.</li> <li>The District secretaries will be getting the membership list monthly to determine memberships/manage dues</li> <li>Working on a process for the secretary/treasurer to be notified when members update their information.</li> <li>Developing an auto reminder for membership renewal/dues.</li> <li>Requesting additional information to capture age range, ethnicity, race, serving rural/urban areas, location of work, etc. This will help our outcome measures for</li> </ul> </li> </ul>	



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<p>Review membership roster, notify the Board of membership numbers, and presents a comparison of membership to previous years. Develop methods of recruiting and retaining members. Determine the criteria for scholarship recipients, distribute scholarship information, review applications and make recommendations to the Board for scholarship recipients.</p>	<p>Planned coupon code for the nominees to get the early bird discount when registering.</p> <p>Applications will be blinded and sent to the reviewers - Kimber Bonner, Shelly Luger, and Jennifer Cornett. Next meeting to discuss is on August 9 at 5:00 for an update. Info is on NONL website.</p> <p>Each District is challenged to submit 10 or &gt; nominations 😊</p>	
<p><b>Financial Review Committee:</b> The duties of this committee shall be to complete an internal review of NONL financial records and provide a report to the Membership annually. The committee shall consist of the Secretary/Treasurer of each District, as Chairperson, and at least two (2) other board members.</p>	<p>Reviewed options provided by Tim Coufal for review of accounting practices to include:</p> <ol style="list-style-type: none"> <li>1. Obtain each bank statement from 1/1/22 to 12/31/22. Or whatever time period identified.</li> <li>2. Randomly select a % from cleared checks or ACH transactions (% of # and % for the month) to test to by tracing to invoice or supporting documents.</li> <li>3. Randomly select a number of deposits each month and trace to supporting documentation.</li> <li>4. Randomly select financial reports provided to the board and trace them back to underlying records. This is to make sure financials that are given to board match what is going through bank account.</li> </ol> <p>The BOD selected #1 above as the test for accounting purposes. Treasurers are to send the 2022 bank statements to Teri by 8.15.23 who will secure a review of accounting practices resource.</p>	<p>BOD</p>
<p><b>Bylaws Committee:</b> The duties of this committee shall be to review the Bylaws at least annually and recommend any needed changes to the Board and the membership. Any approved changes are</p>	<p>The next review of the bylaws is November 2023.</p>	<p>Teri Bruening Beth Gibbs</p>

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<p>forwarded to the Secretary/Treasurer for distribution to the membership. The Past President serves as chairperson.</p>		
<p><b>Membership and Recruitment Committee:</b> This committee may be an ad hoc committee made up of volunteers from the Board members. Duties are to determine creative ways to increase NONL membership.</p>		No report
<p><b>Nominating Committee</b></p>	<p>Sheri led the outcome of the BOD direction to separate the NONL State BOD’s Secretary Treasurer. Nominations for Beth Gibbs – Secretary was affirmed by the quorum present. Nomination for Jan Morgan as Treasurer was affirmed by the quorum.</p> <ul style="list-style-type: none"> <li>• Description from the bylaws that Beth and Jan will distribute between their roles:</li> <li>• The Secretary/Treasurer serves for two years; maintains financial and organizational records, records and distributes minutes for each regularly scheduled State NONL Board of Directors meetings; updates the State membership roster, prepares and distributes a roster as requested.</li> <li>• The state NONL Secretary/Treasurer serves as a member of the Board of Directors.</li> <li>• The State Secretary/Treasurer must be a member of AONL.</li> <li>• The Secretary/Treasurer assists the incoming President to prepare the annual budget and submits it to the Board of Directors for approval.</li> <li>• Collects dues or distributes electronically paid dues to the appropriate District.</li> <li>• The Secretary/Treasurer has charge of all funds; pays approved bills.</li> <li>• The Secretary/Treasurer makes a full financial statement to the membership at each regularly scheduled NONL meeting; has all accounts reviewed internally by (April of each year) by the Financial Review Committee; files a federal tax return as a return from NONL; delivers to the successor Secretary/Treasurer all money, books, accounts and other property belonging to NONL; serves as an Ad Hoc member of the Communication and</li> </ul>	Sheri Cunningham

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	<p>Recognition Committee and Chairperson of the Financial Review Committee.</p> <p>The board will have an election in 2024 for a 2025-2026 Secretary/Treasurer.</p>	
<b>NONL Strategic Plan</b>	<p>Presidents of each district reviewed the strategic plan and made recommendations for actionable and realistic objectives. The Strategic Plan was reviewed and updated. See attached.</p>	Teri Bruening
<b>National Patient Safety Coalition</b>	<p>NCPS Strategic Plan 2022-2025</p> <p>Mission: To continuously improve the quality and safety of healthcare in the region.</p> <p>Reporting and Communications</p> <p>The Nebraska Coalition for Patient Safety will support member-driven patient safety event reporting in order to protect, analyze, learn, and share information that supports continuous improvement in quality and safety of healthcare services.</p> <p>1.1: NCPS will enhance the use of the Press Ganey reporting system with current members by increasing the number of Xchange files and single event reports to at least one file upload per quarter.</p> <p>1.2: NCPS will implement a new adverse event form and online reporting platform through REDCap for all member patient safety event reports that do not use Press Ganey.</p> <p>1.3: NCPS will enhance feedback to member organizations about the quality of the data within event reports and lessons learned from analyzing those reports to improve the frequency and quality of submitted information.</p> <p>1.4: NCPS will improve communication and collaboration with the founding member organizations by providing quarterly patient safety content for publications and attending annual conferences for all founders.</p> <p>Education and Training Services</p>	Jennifer Cornett

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	<p>The Nebraska Coalition for Patient Safety will develop and facilitate educational experiences and resources for all providers on the interdisciplinary healthcare team. Program Objectives:</p> <p>2.1: NCPS will develop an education calendar to provide opportunities based on topics identified in collaboration with member and founding organizations, board members, and NCPS workforce, by August 4, 2023</p> <p>2.2: The Executive Director, Patient Safety Program Director, and Patient Safety Statistician I will participate in patient safety continuing education and trainings, in order to facilitate learning opportunities with member organizations and other relevant stakeholders.</p> <p>2.3: NCPS will develop further relationships with academic institutes to promote patient safety education in health professions education programs</p> <p>2.4: NCPS will develop on-demand virtual education offerings focused on safety culture, PSO basics, and patient safety that are accessible via the website.</p> <p>2.5: NCPS will form the education committee to address state-wide training initiatives for Just Culture, TeamSTEPPS, RCA, and the annual Quality Improvement and Patient Safety Conference.</p> <p><b>Member Engagement and Visibility</b> The Nebraska Coalition for Patient Safety will leverage current member engagement and diversify membership offerings to enhance patient safety and care improvement processes. Program Objectives:</p> <p>3.1: NCPS will distribute a monthly newsletter and annual report containing patient safety resources, reporting data, and ongoing initiatives to all members, sponsors, and key contacts.</p> <p>3.2: NCPS will implement an intentional engagement and recruitment strategy with ambulatory and long-term care facilities, as measured by a 25% increase in membership by 2025.</p> <p>3.3: NCPS will evaluate Customer Relations Management (CRM) software options to enhance member engagement based on metrics defined by the NCPS workforce.</p> <p>3.4: NCPS will develop a marketing and communications plan that will increase the engagement of physicians and PAs with NCPS by promoting the value and benefits of working with a PSO and the role of the PSCF in supporting NCPS.</p> <p>3.5: NCPS will improve brand awareness by evaluating existing marketing and promotional materials to enhance product satisfaction, grow “organic traffic”, and generate new leads for membership and sponsorship.</p> <p><b>Advocacy and Financial Sustainability</b> The Nebraska Coalition for Patient Safety will demonstrate its distinct value to current and</p>	

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	<p>potential members, state representatives, and other key stakeholders, by conducting patient safety activities that promote the delivery of healthcare in the region that is safe, effective, patient-centered, timely, efficient, and equitable.</p> <p>4.1: By 2025, NCPS will develop and implement a legislative plan targeted toward state representatives and relevant stakeholders that promotes the extension of the Patient Safety Cash Fund beyond its current sunset date of Jan. 1, 2026.</p> <p>4.2: By 2025, NCPS will increase revenues from membership fees, sponsorships, grant funding, SOPS, and training by 25% in order to enhance the organizational mission and support the NCPS workforce.</p>	
<b>Center for Nursing</b>	Governor Ricketts appointed a number of new members, creating about a 60% turnover of new members on the Board leaving only 4 ongoing members from the past two years.	Ronda Ehly

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	<p>Ronda Ehly agreed to chair the Center for 1 year, while re-organizing both the Center for Nursing and the Center for Nursing Foundation. Due to the re-organization and impact of pending legislation, the Center has not met since January.</p> <p>LB 227 (a DHHS omnibus bill) passed and was signed into law by the Governor on June 6. (This bill amends the federal criminal code to make it a crime to use the mail or any facility or means of interstate commerce to knowingly publish (or attempt or conspire to publish) personally identifiable information of another person with the intent to threaten, intimidate, harass, or stalk, and as a result, place that person in reasonable fear of death or seriously bodily injury to that person, or to that person's family member or intimate partner. A violator is subject to criminal penalties—a fine, a prison term of up to five years, or both—and civil liability).</p> <p>This omnibus bill included LB 586 which includes DHHS monies to increase funding for the Center for Nursing. The funds for expansion of clinical training sites are in the amount of 3 million for fiscal year 2023-23 and 3 million for fiscal year 2024-25.</p> <p>The purpose of this funding is to:</p> <ol style="list-style-type: none"> <li>1) Expand clinical training sites for nurses throughout the State of Nebraska, giving preference to areas of the state with lower numbers of RNs per capita;</li> <li>2) Incentivize clinical nurses to become clinical nurse faculty;</li> <li>3) Incentivize nurse faculty to partner with staff nurses in the development of clinical nurse faculty;</li> <li>4) Expand simulation training for nurse clinical education;</li> <li>5) Incentivize hospital facilities to support the Center in carrying out these activities.</li> </ol> <p>Center for Nursing will be meeting on July 26 to discuss the plans for the funds.</p> <p>The UNMC HRSA grant essentially does the same thing – for 4 million over 4 years. Heidi Keeler has reached out and asked for the CFN’s involvement in moving forward with the grant and DHHS monies. The CFN will work UNMC in any way we can.</p>	



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	<p>Plans to release the video from the nursing interviews last year:  NNA at Convention October, 2023  Present to NONL when available.  Nursing Organizations in the state of Nebraska, objective and content persons:</p> <ul style="list-style-type: none"> <li>o Nebraska Nurses Assn (NNA) represents general nursing interests; Linda Hardy PhD, President; Kim Houtwed, RN, Executive Director</li> <li>o Nebraska Assembly of Nursing Deans &amp; Directors (NANDD) represents nursing faculty in NE; Christi Glesmann PhD, Chair</li> <li>o Nebraska Association of Nurse Anesthetists (NANA) represents CRNAs in NE</li> <li>o Nebraska Nurse Practitioners (NNP) Jillian Negri, DNP, President</li> <li>o Nebraska Certified Nurse Midwives Elizabeth Mollard, DNP, PhD, Chair</li> <li>O NONL – all of us!</li> </ul>	
<b>Affiliate Update/President’s-AONL Update</b>	<p>Teri reminded members of the affiliate Town Hall July 14th, 2023; information shared via email.  June 9<sup>th</sup> – Region 6 members presented topics to AONL. Carrie Smith (District 1) presented High School Internship</p>	Teri Bruening
<b>District 1</b>	<p>Developed committees for strategic plan goal .... Increase Diversity of NONL membership and enhance the use of social media to advance the nursing profession in Nebraska. Food For Life DEI Committee – completed discovery on other ONL with diverse backgrounds. Andy Hale was a guest and provided and Advocacy training. See attached ppt presentation. Members were evouraged to reach out to Andy Hale for Advocacy Training at <a href="mailto:ahale@nebraskahospitals.org">ahale@nebraskahospitals.org</a></p>	Sheri Cunningham
<b>District 2</b>	Completed storytelling leadership training and discussing strategies to increase membership.	Jennifer Rystrom
<b>District 3</b>	No meeting	Kimber Bonner
<b>New Business : Conference attendance/ learnings, NHA, NNA CFN, website updates, bylaws, district initiatives, etc.</b>		
<b>NHA</b>	<ul style="list-style-type: none"> <li>• NHA would like to propose the idea of a shared nursing leadership conference in April of next year. Currently NHA has three additional stakeholders representing rural Nebraska (HHA, CHI CAH network and regional west CAH network) but are missing urban nursing leaders and reached out to NONL.</li> </ul>	Teri Bruening/BOD

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	<p>Vision:</p> <ul style="list-style-type: none"> <li>• One day conference in early April 2024 focused on topics that nursing leaders want.</li> <li>• Each stakeholder would be part of a steering committee that will determine the topic(s) and speakers.</li> <li>• Each stakeholder would be equally responsible for a portion of the costs.</li> <li>• NHA would provide the contracting (speakers, locations), advertising materials, CEU's, registrations, etc.</li> <li>• Meeting August 4th will be focused on best understanding how NHA and NONL can most successfully collaborate.</li> </ul> <ul style="list-style-type: none"> <li>• The NHA team would like to engage more closely with NONL specifically in the advocacy realm with the idea that NHA could leverage their internal resources to train and support NONL members across the state in order to be an even stronger health care voice. Advocacy is an area that we talked about that we have opportunity to grow.</li> <li>• The NHA team thought a good initial step would be some direct advocacy training to NONL.</li> </ul> <p>NHA and NONL Collaboration: Vision per NHA</p> <ul style="list-style-type: none"> <li>• One day conference in early April, 2024 focused on topics that nursing leaders want.</li> <li>• NHA has three additional stakeholders representing rural Nebraska (HHA, CHI CAH network, and regional west CAH network).</li> <li>• Each stakeholder would be part of a steering committee that will determine the topic(s) and speakers.</li> <li>• Each stakeholder would be equally responsible for a portion of the costs.</li> <li>• NHA would provide the contracting (speakers, locations), advertising materials, CEU's, registrations, etc.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• The NHA team would like to engage more closely with NONL specifically in the advocacy realm with the idea that NHA could leverage their internal resources to train and support NONL members across the state in order to be an even stronger health care voice.</li> <li>• Would NONL be interested in advocacy training from NHA?</li> <li>• Meeting August 4th will be focused on best understanding how NHA and NONL can most successfully collaborate.</li> </ul>	
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	<ul style="list-style-type: none"> <li>If you cannot attend but have ideas or questions please feel free to email Dana Steiner, Margaret Woeppel or Teri to bring items to the meeting.</li> </ul>	
<b>Roundtable</b>		
<b>Connie Rupp</b>	Obtaining Nurse Executive Certification proved to be a positive experience using the AONL website/resources. New knowledge was also experienced.	
<b>Becky Jizba</b>	Progressing on the plan to capture SDOH and action plans. Becky invited members who are doing this to reach out to share best practices.	
<b>Carrie Sousek</b>	Commented on 4 day work week presentation as being helpful and working off-site helped leaders to focus.	
<b>Teri Bruening</b>	The State Board of Directors concurred to invite Region 6 president to upcoming NONL State meeting.	
<b>2023 Meetings Date/Time and Location</b>	<p>AONL Affiliate Town Hall            Time: Jun 9, 2023 12:00 PM Central Time (US and Canada)            Region 6 reported as follows:            Greg Opseth - Care Coordination Models Lead by a Social Worker            Carrie Smith - High School Student Nurse Tech Program            Betty Jo Rocchio - GIG Nursing            Shanon Fucik - Internal Agency Float Pool</p> <p>This meets a MOS for NONL's Strategic Plan!</p>	